

AAEM Board of Directors Meeting Minutes

ACCA Conference Room, 100 N. Jackson Street

Montgomery, Alabama

October 30, 2015

10:00 AM



I. Call to Order – Kathy Carson - President

II. Roll Call-Establishment of Quorum - Ronnie Adair – Secretary: *Quorum Established. Present: Kathy Carson, Mike Evans, Jonathan Gaddy, Anita McBurnett, Ronnie Adair, Johnny Brock, Ronnie Dollar, Bob Franklin, Scott Worsham, LaTonya Stephens. Absent: DeAndrea Kimbrough, James Burnett, Hub Harvey*

III. Welcome Guest – Kathy Carson: *Roy Waite, Anthony Clifton, Eddie Hicks, J.T. Johnston, Rita Smith, Chase Cobb, Reggie Chitwood, Margaret Bishop-Gulley and Jennifer Datcher.*

IV. Adoption of Minutes – Kathy Carson: *Motion by Scott Worsham to adopt minutes as presented, 2nd by Ronnie Dollar, Motion Carried.*

V. Adoption of Financial Summary - Jennifer Datcher – ACCA: *Motion by Johnny Brock to accept Financial Summary and the FY 2016 Budget as presented, 2nd by Bob Franklin, Motion Carried.*

VI. Presidents Report – Katy Carson – *Still moving forward with unity of effort; Mission: Build and Support EM state-wide, draw everyone into program; and get Municipalities involvement.*

VII. Old Business - Kathy Carson

A. Standards for Alabama EMA – Mike Evans – *consolidated comments into 14 page document, will send comments out to anyone that wants a copy. Anita commented this was to be a starting point for conversation, many Directors contacted Art directly. Kathy said in conversation with Art he informed her that he has the backing of the Governor to develop standards and it will happen, she stated that they must be achievable by all EMA's and that it should stay in line with the AAEM Certification Program, she asked for a motion and received none. Scott said we need a document to give to our County Commissioners that explains what we do.*

B. Membership Absentee Voting – Jennifer – *Computer Program runs approximately \$2,000.00, looking at next year's budget, will have figures for Board meeting at Winter Conference.*

C. Nominations and Awards – Jonathan Gaddy – *Get packets at the Winter Workshop, then notification monthly until cut-off in April.*

VIII. New Business –Kathy Carson

A. 2015-2016 AAEM Budget. *Will not get funded for half Hotel rooms at DC Trip. Discussed raising dues, reducing scholarship to one, and vendor sponsorships for meals and breaks are big time down.*

B. Homeland Security Funding – Roy Waite – *talked to Shirrell, some funding will be coming to locals. Anita requested information on how process will work when she was President and got no reply.*

C. Proposed Board Meeting Dates – *as published.*

D. Legislative – Federal. *Roy proposed AAEM Legislative Hotel availability, Motion by Bob Franklin to get rooms at the Residency Marriott Pentagon City at \$169.00 per night, 2nd by Johnny Brock,*

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Motion Carried. Motion by Ronnie Dollar to allow 7 Board Members and the 2 Legislative Chairs to attend DC Trip with Hotel paid by AAEM, 2nd by Anita McBurnett, Motion Carried. Roy discussed talking points for DC Trip: Distance from safe room, CDP, and USAR TF-1. Anthony discussed conference call on State Legislature: restore Budget cut to AEMA, Emergency Vehicle issue, the need for local EMA Directors to meet with their Legislatures. ACCA Legislative Group will meet November 12 and 13.

- E. Membership.** *Motion made by Scott to give Kelly Allen (member for 12 years) Life Time Membership, 2nd by Johnny, Motion Carried.*
- F. Constitution and Bylaws** – *Ronnie Adair reported that committee will have conference call prior to Winter Workshop.*
- G. Training/Education & Conference** – *Winter Workshop Agenda reviewed, Eddie recommended an additional one-day Leadership Class be looked at, Motion by Mike to schedule class and price of lunch, 2nd by Scott, Motion Carried. Eddie, Jonathan and Roy will look at 1 ½ day Boot Camp this year for new folks. Roy commented on Certification Packet Issues: 1) recommended taking off number of credits on worksheet and use hours off certificates, 2) either packets are organized or will not be processed, 3) courses outside Emergency Management (i.e. Fire, Law Enforcement, Military, etc.) will be optional only and they must relate to emergency management principles.*
- H. Nominations and Credentials** – *information will be sent out to membership with nominations and awards.*
- I. Business and Industry** – *No report.*
- J. Awards and Recognition** – *Same as H above.*
- K. Technology** – *J.T. reported that RFP will be released for First Net in December. Single vendor will manage nationwide LTE system. Continue work on Google Docs Project with development of a Spread Sheet Document that each county can customize to fit their needs. Have asked SAMAC members for list of big item resources to create basic document for starts.*
- L. Public Information** – *No report.*
- M. Past-Presidents/Scholarship** – *Motion by Anita to give only one scholarship for this year, 2nd by Mike, Motion Carried.*

VII. Open Discussion

A. Area Directors

1 – *Johnny reported Storm Spotter Class at Baldwin County EMA on November 10 and 19. Danny Walker, Washington County EMA resigned.*

2 – *None.*

3 – *None.*

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4 – Bob reported Elmore County has new EOC, Chamberws County building new EOC, they will have their Regional meeting November 20.

5 – None.

6 – Scott reported Brown Ferry exercise scheduled, Marshal County exercise November 20.

7 – Jonathan reported Division G has developed a Comm's Plan.

8 – LaTonya reported on reimbursement claims delay.

VIII. **Adjourn** – Motion by Mike to adjourn, 2nd by Johnny, Motion Carried.

DRAFT