

# AAEM Board of Directors Meeting Minutes



Conference Call  
December 15, 2014 at 1:00pm



**\*\*Monday, December 15, 2014, at 1:05pm a Conference Call was initiated by the President for the resumption of the AAEM Board Meeting that was recessed due to a time limitation on December 2, 2015 at the AAEM Winter Conference.**

**I. Call to Order - Anita McBurnett – President**

**II. Roll Call – Ronnie Adair – Secretary – Quorum Established.**

- a. **Present:** Anita, Phyllis, Ronnie Adair, Johnny, Ronnie Dollar, Wayne, Bob, James, Scott, Ellen, Brett.
- b. **Absent:** Kathy, Mike.
- c. **Committee Chairs:** Roy, Ricky, Eddie

**III. N/A**

**IV. N/A**

**V. N/A**

**VI. N/A**

**VII. New Business - Anita McBurnett**

**A. Update from 12/2/2015 Meeting - CLEM Law Proposed – Anita**

- 1. Proposal/recommendations from AAEM Board to ACCA Board struck down as follows:
  - a. No credit for Board Membership
  - b. Technical Instructor
  - c. National Hurricane and IAEM Conferences
- 2. ACCA adopted CLEM Continuing Education as presented and passed to CGEI.
- 3. Guidelines adopted by CGEI as presented.
- 4. Proposed list Brett will give to Art is due January 15, 2015, all complete January 31, 2015.
- 5. Conference and Training Committees met last Thursday and went over list.
- 6. Added Advance Professional Series to list.

**B. Review of 2015 County Platform – ACCA**

- 1. Justice and Public Safety – Met on October 28<sup>th</sup> at ACCA Office
  - a. Brett no update.
  - b. Ellen wanted to know if anyone had adopted Impassable Policy. She is still waiting on County Commission Lawyer guidance, County Engineer asking to adopt. Roy said his county adopted policy.

**C. Discuss Changes to the Administrative Policies and Procedures**

- 1. Standing Committee's - Committee Reports due January 9<sup>th</sup>, 2015, next meeting will have results to review.

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2. Area Directors Roles and Responsibilities – Received only 2 comments.

## D. Proposed Board Meeting Dates

February 6, 2015 – Friday-10:00 AM – ACCA

April 9, 2015 – Friday – 10:00 AM – ACCA

June 22, 2015 – AAEM Summer Conference – Mobil

## E. Legislative Issues – Roy Waite/Ricky Little

1. Hotel Contract signed.
2. Date and time approved for Arlington National Cemetery and wreath ordered.
3. If paid for Legislative Breakfast last year don't pay again, get with Marcia Collier at ACCA, she will transfer \$25 to this year and send confirmation.
4. Emailed request for any additional Talking Points or Issues.
5. DUS Grants are held up due to no Budget Approval.

## F. Membership - Patrice Kurzejeski – Great job on Brochure.

## G. Constitution and Bylaws - Ronnie Adair

1. Coordinate changes to the Administrative Policies and Procedures/Bylaws
2. Work with Legislative Committee on Review of Title 31 – continue to work with Jim on old documentation.

**H. Training/Education & Conference - David Brunson/Donna Key ACCA** – at committee meeting worked out Agenda and sent to LaTonya so would not have double training items. No problem with combined registration for separate conferences.

**I. Nominations and Credentials - Margaret Bishop-Gulley** – Anita emailed update.

**J. Business and Industry - Hub Harvey** – No Comments.

**K. Awards and Recognition - Kathy Carson** – No Comments.

**L. Technology - J.T. Johnson** – Anita briefed that Wireless Commission met last week and getting web site to provide information, they are also putting together a brochure, and March 30 thru April 1, 2015, they will have conference in Mobile.

## M. Public Information - Deborah Gaither

1. Deborah is Director Etowah County EMA.
2. News Letter – entry deadline January 9th.
3. Add to News Letter: four new CEM recipients and one recertification from Alabama at IAEM Conference, AAEM Certification recipients, Mention Legislative Trip to D.C., 40 year Anniversary, new faces and retirees.

**N. Past Presidents/Scholarship - Phyllis Little** - Scholarship Policy/Guidelines Updated on Web Site – posted notice of availability every 6 weeks.

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## X. Open Discussion

### A. Area Directors

1. Area 1 – Division A meeting on January 7<sup>th</sup> at Monroe County EMA.
2. Area 2 – None
3. Area 3 – None
4. Area 4 – None
5. Area 5 – None
6. Area 6 – Mutual Aid Meeting tomorrow.
7. Area 7 – Good news about Deborah.
8. Area 8 - None

### B. General

1. **Anita** – delegation to D.C. should take an item to give at legislative visits.
2. **Donna** – recommended a paper weight.
3. **Ellen** – recommended a BAMA item.
4. **Phyllis** – recommended an AAEM pin and Donna confirmed we have quantity on-hand.
5. **Eddie** – commented he liked the CLEM proposal and will have Certification applications reviewed quarterly plus one before annual conference.
6. **Wayne** – make sure AAEM service pins are available at each conference and members reminded to let membership committee know which year is needed.

## XI. **Next Meeting Date – Friday - February 6, 2015 – 10:00am – ACCA Office.**

XII. **Adjourn** – Anita thankful for all the support. Motion by Wayne to adjourn, 2<sup>nd</sup> by Phyllis, Motion Carried.